
	<b>Management Area:</b> Children's Services	<b>Version No:</b> 3.0 <b>Pages:</b> 4
	<b>Category of Policy:</b> Operational	<b>Approval Date:</b> 19/06/2023 <b>Policy Approver:</b> Head of Children's Services
<b>Policy Title:</b> Managing Medical Conditions Policy		<b>Author:</b> YMCA of SA

# YMCA SOUTH AUSTRALIA

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## Managing Medical Conditions Policy

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## 1. Purpose

YMCA Children's Services must ensure that each child's health needs are actively supported, including when diagnosed with a medical condition. This may include but is not limited to allergies, anaphylaxis, diabetes, or asthma. This policy actively supports a child and their family through vigilant collaboration when a medical condition must be positively catered for to support a child's safe experience at any YMCA service.

## 2. Scope


The scope of this policy applies to all Board members, Sub Committee members, educators, and volunteers. This policy applies to all YMCA Member Associations. For the purposes of this document, we refer to these as the YMCA. All Policies and Procedures must conform to this policy.

## 3. Policy Statement

Upon enrolment, it is the child's parents or nominated guardian's responsibility to ensure that children who attend the service with a medical condition/health care need fully disclose all medical conditions on the enrolment form and throughout the enrolment process, or at such a time where an already enrolled child develops a medical condition/health care need.

## 4. Roles and Responsibilities

Department / Area	Role / Responsibility
Children's Services Management	<p>Is responsible for the development, monitoring, and review of the policy and related systems, ensuring content meets all legislated requirements.</p> <p>To facilitate policy awareness to all educators on the appropriate implementation and use of the policy.</p>

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Responsible Persons	<p>Nominated supervisor/ and or service management will oversee the implementation and service adherence of the policy.</p> <p>Nominated supervisor/person with management and control will seek individual community feedback and facilitate an active consultation process with service users as appropriate.</p> <p>Is responsible for addressing any instance of non-compliance with this policy- and implementing strategies to help prevent non-compliance with this policy.</p> <p>Responsible for ensuring suitable resources and support systems to enable compliance with this policy.</p> <p>Drive the consultation process and provide leadership and advice on the continuous improvement of the policy.</p>
All employees, volunteers & students	<p>Responsible for meeting the requirements outlined in this policy.</p> <p>Responsible for raising concerns or complaints in accordance with this policy.</p>


## 5. Definitions

### Health Care Need

A health condition that includes asthma, anaphylaxis, diabetes, allergy, or any other relevant medical condition that typically requires an action plan to effectively manage the condition.

## 6. Key Relevant Documents

- Managing Medical Conditions Procedure
- Education and Early Childhood Services (Registration and Standards) Act 2011
- Education and Care Services National Regulations (2011 SI 653)
- National Quality Standard
- Children's Services Act 1996

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## 7. Monitoring Evaluation and Review

This policy will be reviewed every two years or earlier for reasonable cause or upon the request of the YMCA South Australia Board.

## 8. Version History

Version	Date	Description of changes	Effective Date	Review Date
2.0	19/06/2023	Updated policy name. Updated legislative and industry requirements. Removed references to Victoria acts/regulations. Removed Health Act 1958 as repealed. Amended framework reference. Added procedure reference.	19/07/2023	July 2025
3.0	26/05/2025	Reviewed. No changes needed.	26/05/2025	May 2027